



SMU SIKKIM
MANIPAL
UNIVERSITY

Established under Govt. of Sikkim, Act 9 of 1995, recognised under 2(f) of the UGC Act, 1956

131/SMU/REG/Ph.D/**46**/2020

30 Jan 2020

To

Dr. Bidita Khandelwal
Associate Dean (Research)
Sikkim Manial Institute of Medical Sciences

Dr. Luna Adhikari
Dy Controller of Examinations (Medical)
Examination Division
Sikkim Manipal Univerity

MINUTES OF THE MEETING: PH. D COURE WORK HELD
ON 30 DECEMBER 2019

A copy of the Minutes of the Meeting of Ph.D course work held at 12.00 h on 30 December 2019 is forwarded herewith for your information and necessary action please.



(Prof (Dr) K.S. Sherpa)
Registrar

Encls : Minutes containing two pages

Office Copy



MINUTES OF MEETING : PH. D. COURSE WORK

1. A meeting regarding Ph. D. Course Work was held on 30th December 2019 in the Office of the Registrar, SMU at 12:00 Noon.
2. Members present were :-
 - (a) Prof. (Dr.) Karma Sonam Sherpa - Registrar, SMU
 - (b) Dr. (Prof.) Bidita Khandelwal - Associate Dean (R&D), SMIMS
 - (c) Dr. (Prof.) Luna Adhikari - Dy. Controller of Exams (Med.), SMU
3. The following points were discussed and agreed upon by all the members present :-
 - (a) The total credit for Ph.D. Course Work will be as follows :-
 - i. After passing Research Methodology University Examination : 4 credits
 - ii. After passing Subject Specific (name to be given) University Examination : 4 credits
 - iii. After passing CPE-RPE University Examination : 2 credits
 - iv. Additional related subject : 4 credits

OR

Two research related seminars: 4 credits

OR

Two research related workshop: 4 credits

OR

One research related seminar and one research related workshop : 4 credits
 - (b) Ph. D. Course Work examination will be conducted twice in a year, once in the month of January and next in the month of July.
 - (c) The list of eligible Ph. D. scholars for the Course Work examination along with the department attached and the name of the Supervisor will be communicated to the Examination Division of the Medical Campus by the Research Unit, SMIMS / SMU (Medical Campus).
 - (d) The Course Work examination will be carried by the University for three subjects as follows :-
 - i. Research Methodology : Total Marks : 100
(Internal Assessment : 50 and University Examination : 50).
 - ii. Subject Specific (name to be given for the subject specific exam) : Total Marks : 100
(Internal Assessment : 50 and University Examination : 50).
 - iii. CPE-RPE : Total Marks : 50
(Internal Assessment: 25 and University Examination: 50).

Further, the University examination(s) for Research Methodology, Subject Specific and CPE-RPE shall be conducted out of 100, 100 and 50 marks respectively, which will be converted into 50, 50 and 25 for Research Methodology, Subject Specific and CPE-RPE respectively during the compilation of the result.

(e) The question paper pattern will be as follows :-

For 100 marks paper :

- i. Subjective Question : Answer 8 out of 10 Marks : [8x10= 80]
- ii. MCQ : Answer all Marks : [20x1=20]

For 50 marks paper :

- i. Subjective Question : Answer 4 out of 5 Marks : [4x10= 40]
- ii. MCQ : Answer all Marks : [10x1=10]

(f) The result of the Course Work examination shall be declared as follows :-

Registration No.	Internal Assessment Marks	University Examination Marks	Total	Grade

(g) Course Work completion certificate will be issued as follows :

Name :

Department :

Ph. D. Registration Number :

Institute of Registration :

Subject Code	Name of the Subject	Credit	Grade
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Note : Name needs to be given for subject specific subject.

(h) The Research Unit (Medical Campus) will communicate the credit points and the grades for the subjects other than Research Methodology, Subject Specific and CPE –RPE to the Examination Division. Further, Internal Assessment marks for the subjects: Research Methodology, Subject Specific and CPE-RPE will be communicated to the Examination Division (Medical Campus) by the Research Unit (Medical Campus).

(i) The Subject Code will be generated as follows :

2 Alphabets followed by 4 Digits

2 Alphabets represent the concerned department, the initial first digit will be 5 which represent the Ph. D. course and the last three digits represent the subject.

It is the responsibility of the concerned department to generate subject code for the subjects. It is also the responsibility of the concerned department to give name to the specific subject. For example; there are 5 Ph. D. scholars enrolled in the Department of Microbiology and another 5 Ph. D. scholars enrolled in the Department of Medicine with subject specific for each as follows :-

Microbiology Scholars

Subject Code	Name of the Subject
MB5001	Research Methodology
MB5002	M. tuberculosis
MB5003	Pulmonary tuberculosis
MB5004	Rota virus diarrhoea
MB5005	Viral diarrhoea
CPE-RPE	Research & Publication Ethics

General Medicine Scholars

Subject Code	Name of the Subject
GM5001	Research Methodology
GM5002	Autoimmune disease
GM5003	Rheumatoid arthritis
GM5004	Renal tuberculosis
GM5005	Testing of effects of tulsi plant as antifungal agent
CPE-RPE	Research & Publication Ethics

(j) The coordination channel for Ph. D. Course Work : The Examination Division (Medical Campus) will communicate to the Research Unit (Medical Campus) and vice versa keeping the Office of the Registrar in the loop.

(k) The subject code for Research Methodology needs to be fixed and same for the Medical campus and SMIT.

(l) The supervisor will also write in the credit course submitted the tentative month and year by when the course will be completed. This will be for the course work apart from those which will be held centrally.


Prof. (Dr.) Karma Sonam Sherpa
Registrar, SMU

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25/01/2020


Dr. (Prof.) Bidita Khandelwal
Associate Dean (R&D), SMIMS

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DR. B. KHANDELWAL
ASSOCIATE DEAN (RESEARCH)
PROFESSOR
DEPT OF MEDICINE
SMIMS

Dr. (Prof.) Luna Adhikari
Dy. Controller of Exams (Med.), SMU

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Luna Adhikari
24/01/2020